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[Online Courses](#)

Information about our Online Courses

Online training is a flexible way of learning using video, graphics, quizzes, and downloadable content for each participant to keep and use. The IRIS *Thinkific* platform is easy to navigate and is self-paced, as well as being accessible across multiple devices. Our online learning is created using engaging content including visual representations, video and audio bites, and real-life quiz scenarios. Each eCourse is design to assist our trainees to consolidate their learning rather than taking part in simply watching trainers speak. Discussion, feedback, and dedicated online assistance enhances the training experience. With IRIS:

- Our Information and Records Management courses are all based on relevant Standards such as the ISO/AUS 15489 part 1.
- No need to purchase Learning Management Systems or pay costly subscriptions. Each licence is purchased and accessed via the Web.
- Our courses can be undertaken using your Smart Phone.


Our online training helps organisations:

- to respond to disasters such COVID-19 by providing online training at the touch of a button.
- to enhance their capability to work from home and/or external to a standard office environment.
- to effectively maintain and raise the continuity, capabilities and skill sets of staff in these times of high turn overs of staff.
- facilitate organisations to move staff into I&RM roles at a moment's notice by providing short and simple introductory courses which can be undertaken by those familiar or unfamiliar with Information and Records Management.

Each person accessing our online courses has 14 days to complete each course which may be stopped and started as many times as they wish within that 14-day period. The course records the point a learner has reached in the course each time they login.

- Paying by credit card will enable immediate access to the course/s being purchased.
- There is an option to pay by Purchase Order where or if required.
- IRIS always automatically delivers a Tax Invoice for Credit Card payments and Purchase Orders alike.

If you have any questions please contact:

 0438 275 751

 training@irisconsulting.net.au